



WWF *for a living planet*

WWF PRINCE BERNHARD SCHOLARSHIP FOR NATURE CONSERVATION

Year 2006

INFORMATION FOR APPLICANTS

INTRODUCTION

A major constraint facing conservation efforts is the shortage of technical and professional capacity at the local and national levels. By supporting conservation education, WWF hopes to foster local conservation leadership, enhance local involvement in work to protect the environment, promote partnerships for conservation amongst a range of stakeholders, and help reinforce the impacts of the WWF conservation programme.

The WWF Prince Bernhard Scholarship Fund for Nature Conservation was established in 1991 in honour of WWF's Founder President, HRH Prince Bernhard of the Netherlands. The goal of the Scholarship Fund is to build human capacity for conservation.

The Prince Bernhard Scholarship Fund is administered by WWF International, based in Gland, Switzerland.

OBJECTIVES

The aim of the WWF Prince Bernhard Scholarship Fund (PBS) is to provide financial support to individuals wishing to pursue **short-term professional training or formal studies** that will help them contribute more effectively to conservation efforts in their country. As a priority, PBS supports mid-career training for those working in the field of conservation and associated disciplines directly relevant to the delivery and promotion of conservation (i.e. media, law, education). Applications are encouraged from those seeking to build skills in specific subjects that will enhance their contribution to conservation. In particular women, and those working for non-governmental or community-based organisations, are encouraged to apply.

GENERAL INFORMATION

- ❑ Successful candidates will be expected to sign an agreement that they will return, after completion of their studies, to their region to resume their involvement in conservation work.
- ❑ Candidates should seek support for study or training periods **lasting one year or less**. Multiple-year studies, e.g. two or three-year BSc or MSc courses, **will only be considered if the candidate is applying for support for the last year of studies**.
- ❑ Scholarships will not be extended beyond one year or repeated.
- ❑ Study or training must be initiated no earlier than 1 July 2006 and no later than 30 June 2007.
- ❑ **The application deadline is 13 January 2006 to reach WWF Nepal office**. Applications received after this date will not be accepted.
- ❑ Only nationals from Africa, Asia, Latin America/Caribbean, Central and Eastern Europe and the Middle East will be considered.
- ❑ The **maximum amount for any one scholarship under this award scheme is Swiss Francs 10,000** (or equivalent in other currencies). Applications for scholarships in excess of this amount will not be considered, unless written proof of supplementary funding from other sources is enclosed.
- ❑ The financial support provided through PBS may be used to pay for course fees, travel and living expenses whilst studying, or a combination of these. **Course fees will be paid directly to the named institution**.
- ❑ **Applicants must provide written evidence from the relevant institution that they have been accepted** into the course of study or training programme for which support is requested.
- ❑ **All applications should be made on the standard application form (pages 7 to 12 of the present document)**. Copies of this form are available from WWF Offices or WWF International. Photocopies of this form are also acceptable. Please complete the form **in English only**.
- ❑ The PBS Selection Committee will **only consider applications supported by the nearest WWF Office or by a WWF Associate Organization**.

ELIGIBILITY CRITERIA

The following six criteria will be used to designate the candidates who will participate in the selection process

- ❑ Application form correctly filled in, accompanied by copies of qualification certificates and letter(s) of reference.
- ❑ Evidence of conservation commitment, candidate employed in conservation or showing long-term commitment to conservation.
- ❑ Candidate requesting support for study or training periods lasting one year or less, to be initiated no earlier than 1 July 2006 and no later than 30 June 2007.
- ❑ Evidence of acceptance on the desired course.
- ❑ Candidate seeking support for no more than Swiss Francs 10'000 or providing evidence of supplementary support if the costs of the course are over this amount.
- ❑ Candidate coming from Africa, Asia, Central and Eastern Europe, Latin America and Caribbean.

SELECTION CRITERIA

The following four criteria will be used by the PBS Selection Committee to select the best candidates.

- Course or training linked with WWF Global Priorities (Climate Change, Forests, Freshwater, Marine, Species and Toxics) and Ecoregions
- Overall balance of gender.
- Level of support from the nearest WWF Office.
- Preference is given to:
 - Candidates with a long-term commitment to providing conservation leadership or expertise for the benefit of their country's natural environment.
 - Candidates with experience and a proven track record in any field related to the environment and conservation in their home country, including social and natural sciences (ranging from environmental journalism, law and education to ecology and wildlife management).
 - Applications for studies or training at institutions in the applicant's country or region.
 - Candidates requesting smaller amounts than the maximum CHF 10'000.

HOW TO FILL IN THE APPLICATION FORM

GENERAL GUIDELINES

- Please **only use PBS 2006 Application Form** and discard forms from previous years.
- Your application form will be reduced by photocopying to half-size for circulation to the PBS Selection Committee members. **Therefore please type or write legibly, using black ink.**
- Please only send pages 7 to 12 of the present document, duly filled in.**
- Please only write in the white boxes and **do not use the grey boxes.**
- All your documents should be securely clipped together **with your family name shown on the top right corner of each document.** On the application form, please use the box.
- All sections of the application form must be completed. We regret **incomplete forms will not be considered.**
- Your package should include the following and in this order
 1. Application form
 2. Evidence of acceptance in the institution where you intend to pursue your studies
 3. Letter(s) of reference
 4. Copies of certificates
 5. Evidence of achievements in nature conservation

SECTION I - PERSONAL DETAILS

- Ensure that your address for correspondence is the one through which you can be reached most easily.** If possible, please provide fax and e-mail contact details.
- Your **Nationality** is the country of which you are a citizen. Your **Country of Residence** is the country where you spend the majority of your time and where you work. This may be different from the country in which you are currently living.

SECTION II - ACADEMIC OR PROFESSIONAL QUALIFICATIONS

- Give details of no more than three qualifications. If you have more, choose the highest three that you have been awarded. **Copies of the award certificates must be enclosed.**

SECTION III - EMPLOYMENT AND EXPERIENCE

- Indicate the most recent employment.

SECTION IV - LETTER(S) OF REFERENCE

You should provide us with a Letter of Reference. Such letters can be obtained from your employer, from an academic institution or from a professional person who knows you well. This does not have to be a confidential letter. If you can not include it with your application form, please fill in the space Will forward on dd.mm.yy].

SECTION V - DETAILS OF STUDY TO BE UNDERTAKEN

- Give full details of the course you intend to take. These details are an important consideration for the PBS Selection Committee.
- It is necessary to **clearly indicate the start and end dates of the course.**
- If, as a result of your application, you gain an award, you will be expected to take this course. **Taking any other course of study will jeopardize payment of the award.**

SECTION VI - ADMINISTRATIVE DETAILS

- It is very important to indicate that you have been accepted for the course and to provide documentary evidence. **Without this information, the PBS Selection Committee will not consider your application.**
- Indicate your employment status whilst studying by circling one of the possibilities.

SECTION VII - DETAILS OF THE COSTS OF THE COURSE

- All monetary sums detailed in this section **must be given in Swiss Francs.**
- Your local bank will be able to supply you with up-to-date exchange rates. In case you don't have access to a bank, please use the following approximate exchange rate:

US\$ 1 = Swiss Francs 1.12
UK£ 1 = Swiss Francs 2.12
1 EUR = Swiss Francs 1.50

- The **Total Cost of the Course** is the total amount that you estimate taking the course will cost. This includes items such as tuition fees, books and materials, accommodation, subsistence and travel expenses.
- The amount of the scholarship applied for should be indicated in the next section.**

SECTION VIII - TOTAL AMOUNT OF SCHOLARSHIP APPLIED FOR

- The Amount of Scholarship applied for must not exceed Swiss Francs 10,000.** Please note that only in exceptional circumstances will the maximum award be granted.
- Applications in excess of Swiss Francs 10,000 will not be considered.**
- If the cost of the course is higher than this, the balance must be secured from another source and written/signed proof of additional funding provided by that source.

SECTION IX - STATEMENT OF PROFESSIONAL ACHIEVEMENT

- In this space you should provide brief details of a maximum of two personal achievements in the field of conservation, of which you are most proud.
- This is different from the next section (Personal Statement) here you should express details of your 'track record' in conservation.
- Where possible, you should include evidence of these achievements with your application. Examples of evidence include papers published, samples of materials produced, prize or award certificates, letters of recognition, photographs or newspaper reports of your work. Please note this list is not exhaustive and you may well have other ways of demonstrating the conservation success you have achieved.

SECTION X - PERSONAL STATEMENT

- In this space you can enter further information which you believe to be relevant and which is not given elsewhere on the form.
- It provides you with an opportunity to draw attention to your abilities and interests, your conservation aims, your chosen course of study, or to anything else about yourself, which you believe may be important for the PBS Selection Committee.
- You do not need to use all the space available but please do not exceed the space available.

SECTION XI - WHAT WILL YOU DO AFTER THE COURSE OR TRAINING ?

Indicate what you intend to do after the course. For example, you may go back to your work if you are on paid or unpaid leave. You may also look for new employment or continue your studies.

SECTION XII - ATTESTATION FROM THE APPLICANT

- This is where you certify and sign your application form.

SECTION XIII - ATTESTATION FROM THE NEAREST WWF OFFICE

- The PBS Selection Committee will only consider applications supported by the nearest WWF Office. Support from WWF Associate will also be accepted.
Leave this section to be filled in by the WWF office/associated office.
- The list of WWF and WWF Associates Offices is attached.
- If you live in a country without a WWF or WWF Associate Office, and if you have difficulty to get in touch with one of them, please contact WWF International.

Should you have any questions, please contact:

Elizabeth Barzdo
WWF Prince Bernhard Scholarships for Nature Conservation
c/o WWF International
Avenue du Mont Blanc
1196 GLAND
Switzerland

Tel: +41 22 364 01 11
Direct +41 22 364 92 13
Fax: +41 22 364 48 92
E-mail: ebarzdo@wwfint.org

Deleted: pbs@wwfint.org

**Deadline FOR RECEIPT at WWF Nepal office is
13 January 2006**

©1986 Panda symbol WWF - World Wide Fund For Nature (Formerly World Wildlife Fund) "WWF" and "living planet" are Registered Trademarks

WWF's mission is to stop the degradation of the planet's natural environment and to build a future in which humans live in harmony with nature, by:

- conserving the world's biological diversity
- ensuring that the use of renewable natural resources is sustainable
- promoting the reduction of pollution and wasteful



for a living planet®

WWF International

Avenue du Mont-Blanc
1196 Gland
Switzerland

Tel: +41 22 364 9111





Last name/Family name

WWF PRINCE BERNHARD SCHOLARSHIP FOR NATURE CONSERVATION

APPLICATION FOR SCHOLARSHIP – PLEASE COMPLETE IN ENGLISH

YEAR 2006

→ → → **VERY IMPORTANT** ← ← ←

**PLEASE READ CAREFULLY THE INFORMATION FOR APPLICANTS BEFORE
COMPLETING THIS FORM**

I. PERSONAL DETAILS

Last Name or Family Name →			
First Name →			
Initial of Second Name →			
Present Address: ↓	Mailing Address: <i>(only if different to present address)</i>		
Street: City: State: Country:	Street: City: State: Country:		
Tel: Fax: E-mail:	Tel: Fax: E-mail:		
Date of Birth dd/mm/yy →		Sex (M/F) →	
Nationality →		Country of Residence →	

II. ACADEMIC OR PROFESSIONAL QUALIFICATIONS

Name and Type of Qualification	Class & Division	University or Institution	Dates Attended	Main Subject(s) Studied



WWF *for a living planet*

Last name/Family name

III. EMPLOYMENT AND EXPERIENCE

Date		Name & Address of Employer	Position Held
From	To		

IV. LETTER(S) OF REFERENCE

(circle where appropriate)

I enclose letter(s) of reference with this application form <input type="checkbox"/>	YES <input type="checkbox"/>	Will forward on"....." <input type="checkbox"/>
--	------------------------------	--

V. DETAILS OF STUDY TO BE UNDERTAKEN IF SCHOLARSHIP AWARDED

Type of Study →	<input type="text"/>
Name of Institution →	<input type="text"/>
Address ↓	<input type="text"/>
Street:	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text"/>
Country:	<input type="text"/>
Tel:	<input type="text"/>
Fax:	<input type="text"/>
E-mail:	<input type="text"/>
Course Name →	<input type="text"/>
Short Description of the Course ↓	<input type="text"/>
Start Date dd/mm/yy →	End Date dd/mm/yy →



WWF *for a living planet*

Last name/Family name

VI. ADMINISTRATIVE DETAILS

(circle where appropriate)

Have you been accepted for the above course?	YES	NO	
I enclose documentary evidence of my acceptance	YES	Will forward on-.....-.....	
Have you applied to an institution in your own country or region?	YES	NO	
If you have chosen an institution outside of your own country or region, please specify the reason:			
Employment status whilst studying	No Employment	Unpaid Leave	Paid Leave

VII. DETAILS OF THE COSTS OF THE COURSE

(please fill in Swiss Francs only)

Course Fees (as per information provided by the institution) →	Swiss Francs
Registration or Administrative Expenses →	Swiss Francs
Accommodation (if not already included in course fee) →	Swiss Francs
Subsistence (if not already included in course fee) →	Swiss Francs
International Travel →	Swiss Francs
Local Travels →	Swiss Francs
Insurance Costs →	Swiss Francs
Visa Costs →	Swiss Francs
Compulsory Books for the Course →	Swiss Francs
Photocopies/Paper/Stationary →	Swiss Francs
Other costs, please specify →	Swiss Francs
..... →	Swiss Francs
..... →	Swiss Francs
Total cost of the course (in Swiss francs only) →	Swiss Francs
Please note that the budget information will be checked. It should therefore be correctly filled in.	



WWF *for a living planet*[®]

Last name/Family name

VIII. TOTAL AMOUNT OF SCHOLARSHIP APPLIED FOR
(please indicate the amount in Swiss Francs only)

Total amount of the scholarship applied for →		Swiss Francs
If the amount of award applied for is less than the total cost of the course, please fill in below the name and full address of the source that provides the additional funds required to make up the difference		
Name of Sources	Amount	Duration
1.	Swiss Francs	
2.	Swiss Francs	
3.	Swiss Francs	

IX. STATEMENT OF PROFESSIONAL ACHIEVEMENT RELEVANT TO CONSERVATION

(Please do not exceed space given - see notes for applicants)



WWF *for a living planet*

Last name/Family name

X. PERSONAL STATEMENT

(Please do not exceed space given - see notes for applicants)



Last name/Family name

WWF *for a living planet*

XI. WHAT WILL YOU DO AFTER THE COURSE OR TRAINING?

(Please do not exceed space given - see notes for applicants)

XII. ATTESTATION FROM THE APPLICANT

I certify that I have read the "Information for Applicants" and that the information given in this application is correct and complete.

Date : Signature:

XIII. ATTESTATION FROM THE NEAREST WWF OR WWF ASSOCIATE OFFICE

(please tick the boxes)

Do you know the candidate:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
What is your level of support :	<input type="checkbox"/> HIGH	<input type="checkbox"/> MEDIUM <input type="checkbox"/> LOW
Please justify your level of support		
Name :	Position:	
Date :	Location :	
Stamp of the WWF Office:	Signature:	

Please send your application to the nearest WWF office/WWF associated to your region.

**Deadline FOR RECEIPT in WWF office/Associated office:
13 January 2006**